

Matt Jones

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Objective Seeking contract print or web design work.

- Summary**
- Possess excellent designing and layout skills
 - Exceptional communication and presentation skills
 - Ability to work in a fast-paced environment
 - Extensive knowledge of current web design and technologies
 - Ability to manage time effectively with good organizational skills
 - Proficient understanding of color and scale
 - Attention to detail and ability to execute multiple tasks
 - Ability to explore, learn and apply software and technologies to increase business prospects
 - Proven ability to multi-task successfully

Education University of Dayton 2000 - 2004
BA in Visual Communication and Design
Minor in Communications

Experience NEO360 2009 - Present
Part-time media and communications specialist

- Facilitate design, implementation, and maintenance of company and training websites
- Built on the Drupal content management system
- Email communication systems
- Design brochures, catalogues, logos
- Other marketing and presentation materials

Forest City Church 2010 - Present

- Design all branding, including website, brochures, marketing cards, and other graphics

Web Portfolio *site developed in Drupal 2010 - Present

- <http://ledretrofit.us>
- <http://tjward43.com>*

- <http://vision360sbp.org>*
- <http://urbanlighthouse.org>*
- <http://connectingspaces.com>
- <http://forestcitychurch.com>*
- <http://launchcommunity.neo360.org>*
- <http://neo360.org>*
- <http://neo360.org/i-65>*
- dchurch.tv

Related Skills

Software:

- Adobe Photoshop
- Adobe Illustrator
- Adobe Indesign
- Adobe Dreamweaver
- Adobe Fireworks

Languages:

- HTML5
- CSS3
- PHP
- Javascript
- jQuery
- MySQL

Platforms:

- Drupal
- Wordpress
- Mailchimp
- Google Apps for your Domain
- 960gs / Foundation
- CMS
- SEO
- Mobile

Special skills include: Search Engine Optimization, Writing Copy, Responsive Design (Mobile), Overall Branding Strategy, Social Media Integration, Drupal Development

Leadership

- Planned and executed multiple conferences and fundraisers for NEO360.
- Facilitator and Administrator at the LAUNCH leadership training community
- Active in local Drupal Meetup group - <http://www.meetup.com/cleveland-drupal/>
- Hillcrest YMCA Volunteer of the Year, 2007

References

Marc Robinson, Freelance Web Designer with VisionRocket

Cell – 216.978.5092
Email – marc@visionrocket.com

Darius Babcock, IT Professional for Cox Media Group

Cell – 937.672.3230
Email – marwinious@gmail.com

Bonnie Moorman, Operations Director for Lighthouse Inc.

Cell – 440.309.3248
Email – bonnie@urbanlighthouse.org